

**Village of Millport  
Board of Trustee Meeting Minutes  
February 5, 2024**

Meeting brought to order @ 7:00 pm. by Mayor Damon

**Pledge of Allegiance & A Moment of Silence**

**Present:** Kraus, Yontz, Damon, Auld

**Absent:** Grow

PUBLIC COMMENTS: (Session One) None

**Communications:**

- Normal magazines and flyers
- Quarterly letter from State DOT regarding CHIP's funding available for streets

**Minutes & Bank Statements:** Trustee Auld moved, seconded by Trustee Yontz to dispense with reading & accept both as submitted in writing. VOTE: Ayes: All ayes. Vote carried.

**Superintendent of Streets:** Update: Sluiceway by Benway – DOT? No update.

**Water Technician Report:**

- WIIA Grant meeting is scheduled for February 8<sup>th</sup> @ 11 a.m. with Hunt Engineers to go over time table.
- A Report on the FEMA Generator Project – 4<sup>th</sup> Quarter 2023 report on the Villages progress was sent on 1/16. The request for Proposals from Engineering firms posted Jan. 8<sup>th</sup> with a due date of Feb. 5<sup>th</sup> by noon. Eight companies requested information. The Board needs to review any RFP'S that are received and award a contract by March 6<sup>th</sup>. Four companies responded to the ad.
- Update on installing new meter at Catherine Trailer Park. No update. Mike will look into.
- **Fire Council:** Fire Chiefs Report – Received.  
CHO Report – Received.

**Code Enforcement:** Report received.

- Both the 2023 Building Permits Survey and the Uniform Code Enforcement Report have been filed by Ken in a timely manner. The Village also received confirmation that his training status is up-to-date.
- The property on stilts at the south end of Millport is still an issue. Mike will look into the Arbor Foundation to see if they will clean up the property. Shirley Kwasnik will get him the info.

**Planning Board:** Report on survey findings by Shirley Kwasnik. It was reported that Dave Morgan is too busy and cannot continue to serve on the Planning Board.

**Recreation & Youth Activities:** The Youth Christmas Party held on December 16, 2023 was a success. A discussion was held on parties held for Village Youth to also include the Fire Dept. volunteers children. This is still in discussion as to who can attend.

**Old Business:**

- Update on lights on the Village Hall. No update.
- A quote was received from Boss Security in the amount of \$4,362.34 for 4 cameras/video recorder, etc. A motion was made by Damon and seconded by Auld to enter into contract with

Boss Security 4 security cameras/video recorder as such in the amount of \$4,362.34 for security outside of the Village Hall. A motion was made by Damon to enter into a contract with Boss Security to purchase 4 outside security cameras/video recorder, etc. and install said purchase in the amount of \$4,362.34. A vote was taken: Ayes: Kraus, Yontz, Damon, Auld. Vote carried.

- Chemung Co. Municipal Roadway Improvement Grant. The Village has applied for funding to resurface State and Mill St. and the entrance to Maiden Lane. Approx amount of grant is \$5000.00. No response as of yet.

### **New Business:**

- Vehicles parked in roadways. A discussion was held as the snow plow is having a hard time getting thru and causing problems with garbage pick-up. Both items will be put in the News Letter that goes out with the water bills. If it continues a letter will be sent to the property owners.
- The Village Clerk has received the 24/25 Assessment Roll from Chemung County Real Property Tax Office. The Clerk will review and submit to the Board for approval in April.
- Election Inspectors must be appointed.  
Resolution: WHEREAS the Village Election is now scheduled for March 19, 2024;  
NOW THEREFORE BE IT RESOLVED, that the following individuals are  
Hereby appointed Election Inspectors for the Village of Millport at the following  
rates of pay: Barb Kraus \$142.50/day and Priscilla McGrain \$142.50/day and  
Kathleen BeCraft is named as an alternate to work if one of the appointed  
inspectors cannot be available.
- Municipal Parking Lot – Mayor states that we need to put in the 24/25 budget to recoat and stripe the parking lot.

**Tabled Items:** Grill purchase for the Pavilion in 2024  
Concrete Floor @ Whitney's Garage  
Water Fountain @ Playground

### **Bills:**

- Resolution for paying bills.  
A motion was made by Yontz and seconded by Auld to adopt the following resolution:  
WHEREAS, the Board of Trustees requests to pay the prepared list of bills  
Totaling:\$25,919.24. + \$72.00 credit card bill  
IT IS FURTHER RESOLVED, that the Village Board authorizes the payment in the amount  
of \$22,807.51 from the General Fund + credit card bill of \$72. **Total:\$22,879.51**  
\$225.35 from the Water Fund, and  
\$2886.38 for wages from the Trust & Agency Fund.  
**VOTE:** Ayes: All ayes. Vote carried.

### **Village Sickness & Death:**

#### **Public Comments:**

Next meeting scheduled for March 4, 2024 @ 7 pm.

AJOURNED: A motion was made by Mr. Auld and seconded by Kraus to adjourn the meeting @ 8:00 p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:  
Lillian West - Village Clerk/Treasurer

