

**Village of Millport
Board of Trustee Meeting Minutes
August 5, 2024**

Meeting brought to order @ 7:00 pm. by Mayor Damon

Pledge of Allegiance & A Moment of Silence

Present: Auld, Damon, Trimber, Grow **Absent:** Kraus

PUBLIC COMMENTS: (Session One)

Communications:

- Normal magazines and flyers

Minutes & Bank Statements: Trustee Auld moved, seconded by Trustee Grow to dispense with reading & accept both as submitted in writing. VOTE: Ayes: All ayes. Vote carried.

Superintendent of Streets:

- Mayor Damon stated that he has spoken to the Town of Veteran Highway Supervisor regarding whether the Village needs to apply for any CHIPS funding for street repairs this year. The Village streets are up to date with the exception of State & Mill which will be paid for with the Grant from Chemung County.

Water Technician Report:

- Update on installing new meter at Catherine Trailer Park. It has been determined that the meter is reading correctly. A leak in the water pit has been repaired. Mr. Wenzel is not comfortable with hooking up the water meter to the new lines installed by the Trailer Park owner because they are only 2 feet below the road surface. Mayor Damon requested that a letter be sent to the current owners of the Park informing them that the verbal agreement with the former owner was made due to the meter not recording usage correctly. Since this is no longer the issue, beginning with the next quarter's water reading, the Trailer Park will be billed the actual usage running through the meter. The board members agreed for this letter to be sent to the new owner.
- For the CDBG Grant- all the paperwork necessary to apply for this grant was filed with Hunt Engineers in time to meet the deadline for the application. Mayor Damon thanked the two clerks for their time and efforts to get all of this done in a timely manner.
- Mayor Damon reported a phone call from Hunt Engineers regarding the newest report from the Board of Health on the inspection of the water tank. There is a list of items that need repairs. This list will assist in using grant funds for the repairs.
- Water Technician Mike Coats stated that he has been seeing a need for several meter boxes to be repaired. He asked about whether or not the Village should wait for the grant to replace the broken meters since they will be covered under the grant. Regarding the meter boxes that mostly need wire to be replaced, Trustee Trimber moved, seconded by Mayor Damon to begin charging residents \$15 for each time the meter boxes need to be repaired. VOTE: Ayes: All ayes. Vote carried. Residents will be notified of this charge with their next billing.

Fire Council: Chief's report and CHO report received.

- Mayor Damon stated that the Fire Company has received the first invoice for the loan for the newest fire truck. In past years, whenever a new truck was purchased, the Village and Fire Company split the bill in half for payment. This 5-year loan has an annual payment of \$15,415.85. A motion was made by Damon and seconded by Grow that the Village pay half of

the loan payment for the duration of the loan (\$7,708). This first year's half of the payment will be made to the Fire Company (invoice already paid by them) and future payments to be made by the Village with the Fire Company to reimburse the Village for their half. VOTE: Ayes: All ayes. Vote carried.

Code Enforcement: Report received.

- It was stated that the bushes on the corner of 4242 Church Street and Main Street are blocking vision on traffic on the highway. Mayor Damon will speak to Ken regarding this issue. Mayor Damon also stated that he believes the property located at the corner of State and Maple Streets has been cited for clean-up.
- The property located at 4177 Main Street - formerly owned by Allen Becraft (now on stilts) - is now owned by Chemung County. They have stated that the property will now be mowed bi-monthly.

Planning Board: No meeting last mo.

Recreation & Youth Activities:

- Trustee Auld gave the Family Days report stating that the revenue received for the day was \$630 which gives them a good start on funds needed for next year.
- There was discussion regarding the fencing on the basketball court at the playground. It is in disrepair. Mayor Damon will check it out and come back to the board with a recommendation.

Old Business:

- All the Board Members have received a copy of the Code of Ethics which addresses the Board members and Code of Conduct. Trustee Auld requested that the section on page 5 which addresses contact with the "media" be updated to define types of media being used today. Trustee Auld and Trimber will come back to the board with a recommendation in wording to review at the next meeting. At that time, changes can be made by way of a resolution approved by the full board. The Code of Ethics has no changes and will be distributed to all employees and the 35 members of the Fire Company.

New Business:

- Mayor Damon reported that there is a pile of bricks on Sundown Road owned by the Village. They were formerly located at Woodies Park on Main Street and are no longer needed. A motion was made by Mayor Damon, seconded by Trustee Auld to list the bricks as junk and to allow them to be purchased by a Village resident. VOTE: Ayes: 3 ayes, Trimber abstained. Vote carried.

Tabled Items:

Village Accident, Sickness, Death:

Bills:

- The Clerk requested that four newly received bills be added to the Unpaid Bill List for approval: Water Fund \$860.72 for Osburn Mechanical Plumbing & Heating and General Fund \$7,709 for Millport Fire Company; \$156 for Chemung Canal credit card and \$2,000 for Greenleaf Recycling. A motion was made by Trustee Trimber and seconded by Trustee Auld to adopt the following resolution:

WHEREAS the Board of Trustees requests to pay the prepared list of bills totaling \$33,851.58.

IT IS FURTHER RESOLVED, that the Village Board authorizes the payment in the amount of \$26,436.22 from the General Fund
\$3,819.85 from the Water Fund
\$3,595.51 from the Trust & Agency Fund.

Vote Ayes: Auld, Damon, Trimber, Grow. Vote carried.

Public Comments:

Next meeting scheduled for September 9, 2024 @ 7 pm.

AJOURNED: A motion was made by Mayor Damon and seconded by Trustee Auld to adjourn the meeting @ 8:08 p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:
Joan Santulli – Deputy Village Clerk/Treasurer