

**Village of Millport  
Board of Trustee Meeting Minutes  
January 6, 2025**

Meeting brought to order @ 7:00 pm by Mayor Damon

**Pledge of Allegiance & A Moment of Silence**

**Present:** Mayor Damon, Trustees Auld, Grow, Timber and Kraus.

Board members received and reviewed the resume of Donald S. Thomson, Attorney At Law. Mayor Damon then introduced Mr. Thomson to the board. Mr. Thomson was recommended to the Mayor by our former attorney Bryan Maggs to replace him as Village Attorney.

**PUBLIC COMMENTS: (Session One)** None

**Communications:**

- Normal magazines and flyers
- The annual request for a donation was received from The ARC of Chemung-Schuylar.

**Minutes & Bank Statements:** Trustee Timber requested that the December 2, 2024 minutes be corrected. Under Public Comments Session One, the owner of the Catherine Trailer Park was granted the December billing and ONE billing cycle to pay the \$3,000 per billing. (not 2 billing cycles) Trustee Grow moved, seconded by Trustee Kraus to dispense with reading & accept the minutes as corrected and the bank statements as submitted. VOTE: Ayes: All ayes. Vote carried.

**Superintendent of Streets:**

- There have been a few complaints regarding parking on Crescent, Maple, Lewis and State Streets. Also, on the corner near 2000 Crescent Street there is a softball size hole that needs to be filled. Trustee Grow will contact the Town Highway Supervisor.

**Water Technician Report:**

- The water main break that occurred on 12/10/24 has been repaired and the water system is doing good.
- The New York State Community Development Block Grant Agreement for Project no. 736PW142-24 will need to be approved at this meeting.

**Fire Council:** Chief's report and CHO report received.

- Chief May reported that both the Town of Veteran and Town of Catlin fire contracts have been signed by all parties. He is working on a year in review report for 2024. The \$10,000 grant that was applied for was rejected and there is no word yet on the \$25,000 grant from Norfolk.

**Code Enforcement:** Report received.

- Ken Ripley reported that he has performed the fire inspection for the church on State Street.
- The property at 5559 Maiden Lane has been cited, a car parked on Crescent Street will be cited and there will be 2 more forced clean-ups on the property that the Village has already cleaned up. These charges are added to the owner's tax bills.
- Mr. Ripley stated that he received a complaint regarding a shed at Lane Wrenn's property. He was given two weeks to remove it. Wrenn plans on getting a permit to have the Amish install a new shed.

**Planning Board:** No meeting in December.

- Chair Mary Hartsock stated that they will start up meetings again this month. They will be working on developing a Comprehensive Plan for the Village.

**Recreation & Youth Activities:**

- The Holiday party had 11 kids participating at the bowling alley. All the kids received a gift. Family Days is selling wreaths and cookies to raise funds for the 2025 event.

**Old Business:** None

**New Business:**

- Mayor Damon appointed Don Thomson as the Village's new attorney at a flat rate of \$350.00 per month and an hourly rate of \$175.00. Trustee Kraus moved, seconded by Trustee Trimmer to accept this appointment at the rates of pay stipulated. VOTE: Ayes: All ayes. Vote carried.
- The Village Clerk handed out independent nominating petitions for the election to be held March 18<sup>th</sup>. Said petitions are due back to the Clerk's office on or before February 11, 2024.
- A motion was made by Mayor Damon and seconded by Trustee Auld to adopt the following resolution,  
WHEREAS, the Village of Millport has scheduled the annual Election for the Village of Millport;  
NOW THEREFORE BE IT RESOLVED, that the Village Election for the year 2025 shall be held on March 18, 2025 at the Village Hall at 4246 Main St. Millport, NY. Said hours of election will be from 12:00 noon until 9:00 pm. VOTE: Ayes: All ayes. Vote carried.
- The New York State Community Development Block Grant Agreement for Project no. 736PW142-24 has been reviewed by the Village Attorney. Trustee Auld moved, seconded by Trustee Kraus to approve the CDBG Agreement and authorize the Mayor to sign it. This grant gives the Village \$1,051,000 in funding for the Water System Upgrade. VOTE: Ayes: All ayes. Vote carried. Mayor Damon stated that the staff at Hunt Engineers deserve a big shout out and thank you for all their hard work in getting this grant for the Village.
- Mayor Damon moved, seconded by Trustee Auld to donate \$50 to The ARC of Chemung-Schuyler. VOTE: Ayes: All ayes. Vote carried.

**Village Accident, Sickness, Death:**

**Bills:**

- Resolution for paying bills.  
A motion was made by Trustee Kraus and seconded by Trustee Auld to adopt the following resolution:  
WHEREAS, the Board of Trustees requests to pay the prepared list of bills  
Totaling: \$27,490.35.  
IT IS FURTHER RESOLVED, that the Village Board authorizes the payment  
In the amount of \$8,493.00 from the General Fund  
\$ 15,407.47 from the Water Fund, and  
\$3,589.88 from the Trust & Agency Fund.  
VOTE: Ayes: All ayes. Vote carried.

**Public Comments:** (Session Two)

Mary Hartsock, 1984 Maple Street spoke regarding an ice issue on her street coming down from Morris Hill. Water is being pumped out of people's basements and freezing on the street. Trustee Grow stated he will speak to the Town regarding this issue.

At this time Mayor Damon moved, seconded by Trustee Trimmer to move into EXECUTIVE SESSION discuss a personnel issue with the Millport Fire Department. VOTE: Ayes: All ayes. Vote carried.

Mayor Damon moved, seconded by Trustee Kraus to come out of EXECUTIVE SESSION. VOTE: Ayes: All ayes. Vote carried. Trustee Auld moved, seconded by Trustee Grow to send a letter of discipline to the individual as agreed upon in Executive Session – said letter to be sent by Certified Mail and First-Class mail. VOTE: Ayes: All ayes. Vote carried.

Trustee Auld moved, seconded by Trustee Grow to send letters to the Millport Fire Company and the Millport Fire Department stipulating that any alterations to the building and Village property need prior approval of the Village Board. VOTE: Ayes: All ayes. Vote carried.

Next meeting scheduled for February 3, 2025 @ 7 pm.

AJOURNED: A motion was made by Mayor Damon and seconded by Trustee Auld to adjourn the meeting @ 9:09 p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:  
Joan Santulli  
Deputy Village Clerk/Treasurer