

**Village of Millport
Board of Trustee Meeting Minutes
March 3, 2025**

Meeting brought to order @ 7:00 pm by Mayor Damon

Pledge of Allegiance & A Moment of Silence

Present: Mayor Damon, Trustees Auld, Grow, Timber and Kraus.

PUBLIC COMMENTS: (Session One)

Gene Palmer, 2116 Millport Hill was present to introduce himself and ask for an update on the agreement between the Village and the Palmer family.

Communications:

- Normal magazines and flyers

Minutes & Bank Statements: Trustee Auld moved, seconded by Trustee Kraus to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: Ayes: All ayes. Vote carried.

Superintendent of Streets:

- The Village received a notice of termination of the intermunicipal agreement from Town of Veteran for the street contract. The Mayor has requested a meeting with the Town Board to discuss this matter. He is waiting to hear back from them.

Water Technician Report:

- No issues to report. Paperwork still being filled out for both the WIIA grant and the CDBG grant for the upgrade to the water system.

Fire Council:

- Chief's report and CHO report received.
- Chief May reported that the Department received the \$20,000 check for the sale of the fire truck. It has been deposited in the Village's Capital Reserve fund. There will be a \$1,000 fee that will need to be paid to the dealer from that account.
- Chief May is working on a grant with Local TS Energy (\$65,869) for and Emergency Generator for the Fire Station and for new equipment.
- The Fire Department annual banquet is scheduled for April 26th. Board members and Clerks are invited to attend.

Code Enforcement: Report received.

- Mr. Ripley stated that the chickens have been removed from the property next door to the Hall
- Regarding other notices, Mr. Wrenn has been given a couple more weeks to comply with the notice regarding his shed and Mr. Thrall is moving forward with clean-up of his junk after receiving his notice.
- Mr. Ripley reported that he is in Code School last week and this week for mandatory training.
- The Building Permit Census report has been completed and filed with the State today.

Planning Board:

- Chair Mary Hartsock stated members of the board have broken down the Comprehensive Plan and are each working on their section. They will then meet to put it all together.

Recreation & Youth Activities: Nothing new to report.

Old Business: None

New Business:

- Note – The Clerk has received the Assessment Roll for 2025 from the Chemung County Real Property Tax Department.
- A motion was made by Mayor Damon and seconded by Trustee Auld to adopt the following Resolution regarding the Election:
WHEREAS, the Village of Millport has scheduled the annual election for the Village of Millport;
NOW THEREFORE BE IT RESOLVED, that the Village Election for the year 2025 Shall be held on March 18, 2025 at the Millport Village Hall at 4246 Main St. Millport, New York. Said hours of election will be from 12:00 noon until 9:00 pm.
BE IT FURTHER RESOLVED, that the following candidates were nominated for the following positions:
TRUSTEE 2 yr. Position - Charles Kraus, 4264 Main St. Millport, NY
TRUSTEE 2 yr. Position – George Grow, 4243 Main St. Millport, NY
VOTE: Ayes: All ayes. Vote carried.
- An initial Budget workshop for the 2025/26 fiscal year is scheduled for Monday, March 24th at 7pm.
- The Public Hearing for the proposed 2025/2026 Village Budget is scheduled for April 7th @ 6:45pm – just prior to the board’s regular monthly meeting.
- The Procurement Policy for the Village needs to be updated to meet requirements for the CDBG grant. A motion was made by Trustee Kraus and seconded by Trustee Trimmer to adopt the following Resolution:
WHEREAS, the Village of Millport Board of Trustees wishes to update the procurement policy to protect against fraud or corruption in accordance with General Municipal Law Section 104-b and enforcement of General Municipal Law Section 103; and
THEREFORE, BE IT RESOLVED, that the Village of Millport Board of Trustees adopts the Procurement Policy dated March 3, 2025 as submitted in writing to the Board. VOTE: Ayes: All ayes. Vote carried.
(A copy of the policy will be attached to the original of these minutes.)

Tabled Items: Regarding the water problem on Maple Street from water being pumped to the street from resident’s basements, a grant from the Chemung County Soil & Water Department may be available to repair the problem. The Town Supervisor, David Lewis, stated that he will get contact information to the Mayor for that department’s District Manager.

Village Accident, Sickness, Death: Jean Hopper, David Martin and Phil Morgan have all passed away.

Bills:

- Resolution for paying bills.
A motion was made by Trustee Auld and seconded by Trustee Grow to adopt the following resolution:
WHEREAS, the Board of Trustees requests to pay the prepared list of bills
Totaling: \$13,977.53;
IT IS FURTHER RESOLVED, that the Village Board authorizes the payment
In the amount of \$4,785.31 from the General Fund
\$5,863.84 from the Water Fund, and
\$3,328.38 from the Trust & Agency Fund.
VOTE: Ayes: All ayes. Vote carried.

Public Comments: (Session Two)

Next meeting scheduled for April 7, 2025 @ 7 pm.

AJOURNED: A motion was made by Trustee Auld and seconded by Trustee Kraus to adjourn the meeting @ 7:31p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:
Lillian West & Joan Santulli
Village Clerk/Treasurer