

**Village of Millport
Board of Trustee Meeting Minutes
November 7, 2022**

Mayor Damon brought the meeting to order at 7:00 PM

Present: Kraus, Auld, Grow, Yontz, Damon

Pledge of Allegiance & A Moment of Silence

Communications:

- Regular magazines and advertisements
- Letter from the New York State Municipal Worker's Compensation Alliance presenting a check for the Member Loyalty Award in the amount of \$660.
- Notification from Chemung County for free training for Local Boards & Municipal Officials being held on November 16. The notice was given to the Planning Board for their attendance.
- Notice from the New York State Worker's Compensation Board in regard to the 1992 case of deceased fire fighter George Malin -- death benefits have been suspended due to the death of his beneficiary.

Minutes & Bank Statements: Mr. Grow moved, seconded by Mr. Auld to dispense with reading & accept both as submitted in writing. VOTE: *Ayes:* All ayes. Vote carried.

Superintendent of Streets:

- Current applications for reimbursement from the State Department of Transportation CHIPs program are allowed to be submitted for street projects paid out from June 15 – November 2, 2022. The Village is eligible to apply for reimbursement of the Vestal Asphalt invoice of \$14, 203.20. Mr. Damon moved, seconded by Mr. Grow to apply to the DOT for reimbursement of the Vestal Asphalt bill for Lewis & Morris Hill Road. VOTE: *Ayes:* All ayes. Vote carried. The blacktop project will need to wait for the next round as payment was not made during that time frame.
- Installation of Fire Department signs on the State highway is still being looked into.

Water Technician Report:

- Mayor Damon reported that he learned a lot during the latest water emergency / boil water advisory. He thanked Chip & Danny for assisting in purchasing cases of water – 55 cases were given out during the emergency. Hunt Engineers sent one of their reps to assist in the leak detection and repair. He was thankful for all who helped out during this difficult time.
- Report on the Eugene Palmer project. The installation of a new line is complete and a text was received from the Palmers that said they thoroughly tested the water at their house and all was okay. Mr. Auld moved, seconded by Mr. Yontz to give the clerk permission to send Mr. Palmer an invoice for \$11,000 which covered half of the cost of the installation of the water line to his residence. VOTE: *Ayes:* All ayes. Vote carried.
- Report on light installation at pump house – Mr. Grow will be given a key so the project can be completed
- Update on installing new meter at Catherine Trailer Park – no report at this time.
- Regarding the purchase of the extra pump for the pump house, the clerk will check with Pool Supply Unlimited to determine what the hold-up is on delivery of the pump.

Fire Council: Fire Chiefs Report & C.H.O reports – reports received. It was reported that the Village Fire Department is still in the running for the FEMA grant which was applied for to purchase new apparatus. There are two rounds left of possibilities for approval of our application.

Code Enforcement: Report received. It was reported that one demolition permit was approved during the month to move 10 trailers out of Brookhaven Trailer Park. Discussion ensued regarding the building permit fees in the Village which stand at \$10 each no matter the project. The clerk was requested to contact other Village's to determine what current rates they are charging for building permits in their municipalities.

Planning Board: Report received. The Planning Board asked about installing signs at the playground that "all kids under the age of 13?? Be accompanied by an adult". Discussion about how to enforce such a rule. Regarding noise problems in the Village, the Planning Board has looked at a "Good Neighbor Law" that the Town of Erin has in force in their municipality. Copies of this Local Law were given to board members to review and consider. The matter was tabled until a later date.

Heather Cleveland, secretary of the Planning Board, stated that in order to apply for some of the grants that the Village may be eligible for, it is necessary for the Village to ask residents to complete a survey of what they want to see in the Village. She asked and received permission for the Planning Board to begin working on the survey.

It was stated that the Village may want to look into the Community Watch Program again.

Due to the December holiday, the Planning Board will not be meeting in the month of December.

Zoning Board of Appeals: n/a

Recreation & Youth Activities: The Village's Halloween party was held October 22nd. There were 21 children and 16 adults who enjoyed a party with lunch, scavenger hunt, games, hayrides and dessert. The December Christmas party is scheduled for December 17th from 10-12. The kids must register and will be taken to "Dynamic Ceramics" to make and paint a figurine to take home with them "Breakfast with Santa" will also be included.

Report on Village accident, sickness, and death: Lillian's surgery to remove the tumor is scheduled for December 1st.

Old Business:

- The Bailey Company is scheduled to do its annual inspection of furnace at the Village Hall on November 17th
- The refrigerator at the Village Hall will be plugged back in and kept track of to see if there is any leakage of water on the floor. This will be done prior to the purchase of a new one.

New Business:

- The board needs to certify the account of Unpaid Taxes for fiscal year 2022-23 for filing with the County Treasurer for collection. A motion was made by Mr. Auld, seconded by Mr. Grow to adopt the following resolution regarding unpaid Village taxes:
WHEREAS, the Village Clerk compiled a list of unpaid taxes for fiscal year 2022-23;
NOW THEREFORE BE IT RESOLVED, that the Village Board does hereby accept the report of the Village Clerk as to the amount of Unpaid taxes, and
IT IS FURTHER RESOLVED, that the list of Unpaid taxes be forwarded to the Chemung County Treasurer for collection in accordance with an earlier resolution by the Village Board.
VOTE: Ayes: All ayes. Vote carried.

- A resolution is needed designating the Office(s) and Term(s) to be filled in next Village Election. A motion was made by Mr. Damon, seconded by Mr. Auld to adopt the following resolution regarding the 2023 Village Election:
RESOLUTION – WHEREAS the Village Election will be held on the 21st day of March, 2023 and; WHEREAS, the Village Board has considered the vacancies for the positions of Village Trustees;
NOW THEREFORE BE IT RESOLVED, that the following positions will be opened for election to be held on March 23, 2023:
 - (1) Two Village Trustees - 2-year terms each
 - (2) One Village Trustee – 1-year termVOTE: Ayes: All ayes. Vote carried.

- A General Fixed Asset report is being required by the State Comptroller when filing the annual report. The Village board needs to develop a policy and a report of assets owned by the Village. The clerk was requested to check with other Villages to receive copies of their policy and forms for listing assets.

Bills: General: \$65,903.59
Water: \$1,012.99
Trust & Agency: \$3,533.77

A *motion* was made by Mr. Auld and seconded by Mr. Grow to adopt the following resolution; **WHEREAS**, the Board of Trustees requests to pay the prepared list of bills totaling: \$70,450.35 **IT IS FURTHER RESOLVED**, that the Village Board authorizes the payment in the amount of \$65,903.59 from the General Fund, \$1,012.99 from the Water Fund, and \$3,533.77 from the Trust & Agency Fund. **VOTE:** Ayes: All ayes. Vote carried.

Public Comments:

- Barb Kraus, 4264 Main Street stated that Millport Family Days 2023 is scheduled for July 15th. They are requesting to increase the price for fireworks from \$1,500 to \$2,000 for next year's event. They are selling Christmas wreaths for \$20 each to raise funds for the event.

Executive Session:

A motion was made by Mr. Damon, seconded by Mr. Kraus to move into Executive Session to discuss a personnel issue. **VOTE:** Ayes: All ayes. Vote carried.

A motion was made by Mr. Kraus, seconded by Mr. Auld to move out of Executive Session. **VOTE:** Ayes: All ayes. Vote carried.

Next meeting scheduled for December 5, 2022 @ 7 pm.

AJOURNED: A motion was made by Grow and seconded by Auld to adjourn the meeting @ 8:40 pm.
Vote: Ayes: All Ayes. Vote carried.

Respectfully submitted by:
Joan Santulli– Deputy Village Clerk/Treasurer