

**Village of Millport
Board of Trustee Meeting Minutes
March 6, 2023**

Mayor Damon brought the meeting to order at 7:00 PM

Present: Auld, Yontz, Damon, Kraus, Grow

Pledge of Allegiance & A Moment of Silence

Communications:

- Regular magazines and advertisements

Minutes & Bank Statements: Mr. Auld moved, seconded by Mr. Grow to dispense with reading & accept both as submitted in writing. VOTE: *Ayes:* All ayes. Vote carried.

Superintendent of Streets:

- There is a manhole cover that is cracked and needs replacement on in front of 2000 Crescent St. Mr. Grow will contact Mr. Rhodes from the Veteran Highway Dept.

Water Technician Report:

- Mr. Coats purchased 3 new locks to use at the pump house. The new locks have been installed and we have extra keys for them.
- Mr. Coats reports that he booster pump and chlorine injector are already hooked up in the pump house.
- The clerk contacted Dean on the hold-up on the meter for the Catherine Trailer Park as we are losing money on that account. He reports that he purchased the meter and 90% of the parts needed. Mayor Damon had a conversation with him and he reported he didn't have the time or workers to do the work. Mayor Damon will be contacting another contractor.

Fire Council: Fire Chiefs Report & C.H.O reports – reports received.

- Chief Mike Cleveland stated that the fire company members will be purchasing the property across from the station at 2009 & 2013 Crescent Street (the former church building and parsonage). The funds for the purchase would come from the fire company's reserves. The current owner of the property, Simpco LLC, has stated he is willing to sell to the Fire Department at a cost of \$77,000. If the purchase goes through, Simpco has agreed to remove the present buildings, take care of any asbestos found and level the property back off with fill. The Chief stated that if the Fire Department has available land, they can then apply for grants to build a new station/garage. The vote was 17-9.
- Chief Cleveland also stated that the fire company is resubmitting the FEMA grant for the 3rd year hoping to receive approval this time.

Code Enforcement:

- Report received.

Planning Board: Report received.

- Ms. Kwasnik stated that the grant submitted to the Chemung County Youth Bureau has been denied because they no longer allow municipalities to apply for the funding that are not not-for-profit. We are a not-for-profit municipality and an Exempt Organization Certificate will be given to her.

Recreation & Youth Activities:

- Mayor Damon has appointed Megan Auld as the children's activity director. Diane MacDonald will be assisting her. Any adult that will be working with the children of the Village will have to go through a background check. Youth Easter Party is scheduled for April 1, 2023.

Report on Village accident, sickness, and death:

Old Business:

- The clerk submitted a General Fixed Asset policy to the board for their review. The policy establishes the method of maintaining fixed asset information and the minimum cost that is used to determine the fixed assets to be recorded in the Village's financial records. The proposed policy states that assets worth \$1,000 and above will be considered to be listed on the report. A motion was made by Mayor Damon and seconded by Mr. Kraus to accept the proposed General Fixed Asset policy.
Vote: Auld, Grow, Damon, Yontz, Kraus

New Business:

- RESOLUTION – ELECTION
WHEREAS, the Village of Millport has scheduled the annual election for the Village of Millport;
NOW THEREFORE BE IT RESOLVED, that the Village Election for the year 2023 shall be held on March 21, 2023 at the Millport Village Hall at 4246 Main Street in the Village of Millport.
IT IS FURTHER RESOLVED, that the following candidates were nominated for the following positions:
Charles Kraus, 4264 Main Street for a 2 year term
George A. Grow, 4243 Main Street for a 2 year term
Danny Yontz, 4234 Main Street for a 1 year term
VOTE: Ayes: All ayes. Vote carried.
- Budget Workshop is scheduled for Monday, March 27th at 7 pm and a public hearing on the proposed 2023/2024 budget for Monday, April 10th at 7 pm.

Tabled Items:

- Good Neighbor Law discussion
- Foot Bridge- to be repaired in the Spring.
- Grill for the Pavilion- Mr. Kraus will be purchasing a grill before May 31, 2023.

Bills: General: \$3,860.66 + \$400.00 for the Youth Easter Party
Water: \$4,207.19
Trust & Agency: \$2,393.17

A *motion* was made by Mr. Auld and seconded by Mr. Damon to adopt the following resolution; **WHEREAS**, the Board of Trustees requests to pay the prepared list of bills totaling: \$10,861.02 **IT IS FURTHER RESOLVED**, that the Village Board authorizes the payment in the amount of \$4,260.66 from the General Fund, \$4,207.19 from the Water Fund, and \$2,393.17 from the Trust & Agency Fund. **VOTE:** Ayes: All ayes. Vote carried.

Public Comments: Chief Cleveland brought up a question as to whether we allow children to ride to parades in the Fire Trucks due to liability issues. A motion was made by Mayor Damon that children cannot ride to the parade in a Fire Truck by can ride in the Truck during the parade as long as the parents sign a permission for so that the Village not liable should something happen. The Board suggested they draw up a generic permission form.

Chief Cleveland also stated the Fire Dept. is donating a camera to the Village to monitor outside activity.

Mr. Auld announced that there is a spaghetti dinner scheduled on 4/29 at the Fire Station to raise funds for the Fireworks put on by the Family Days Committee. Flyers are being distributed and to be announced on Facebook.

Next meeting scheduled for April 3, 2023 @ 7 pm.

AJOURNED: A motion was made by Mr. Yontz and seconded by Mr. Kraus to adjourn the meeting @ 7:58 p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:
Lillian West - Village Clerk/Treasurer