

**Village of Millport
Board of Trustee Meeting Minutes
August 7, 2023**

Meeting brought to order @ 7:00 pm. By Mayor Damon

Pledge of Allegiance & A Moment of Silence

Present: Kraus, Yontz, Damon, Grow, Auld

PUBLIC COMMENTS: (Session One) None

Communications:

- Normal magazines and flyers
- Letter from Chemung County Stormwater Coalition – A resolution was made by Trustee Auld, seconded by Trustee Grow to designate the Mayor, Mike Damon, as the MS4 Stormwater Management Officer and Local Stormwater Public Contact. VOTE: Ayes: All ayes. Vote carried.
- Mayor Damon stated that he was contacted by phone regarding the closure of Millport Hill Road/Cemetery Hill Road coming into the Village. The County Highway Department will be taking trees down and updating the drainage on the street. The road will be closed beginning in August and the project should be completed by the end of September.
- Mayor Damon stated that the following was omitted at the first board meeting of this fiscal year.
 - Official Newspaper – The Star Gazette
 - Official Bank – Chemung Canal Trust Company
 - Official Monthly meeting – First Monday of each month at 7pm at the Village Hall unless that date is a holiday, then the following Monday at 7pm
- On July 26, Mayor Damon attended a DRI/NYF Forum in Syracuse. Several representatives of Villages and Towns in New York State were in attendance to learn about grant funds that may be available to make our Village better. He was introduced to the Governor at that meeting.
- During the month, the Mayor handled a complaint by one of the Village residents regarding our Groundskeeper. They met with the resident. It was determined that the damage to the property was the responsibility of the Town and the issue has been resolved to everyone's satisfaction.
- The Mayor will be using the Village credit card this week for some on-line materials that are required for the Fire Department. The Village will be reimbursed.
- During the month, Mayor Damon attended both the Planning Board meeting and the Family Days Committee meeting.

Minutes & Bank Statements: Mayor Damon asked that there be one addition to the July 2023 minutes. Under the Water Technician section, state the following “Tim Steed from Hunt Engineers attended this meeting to explain in more detail about the Grant Applications we are applying for. Casidhe Gilboy from Maggs Law Office was present to give any necessary legal advice regarding the Grant.” With this addition, Trustee Grow moved, seconded by Trustee Auld to dispense with reading & accept both as submitted in writing. VOTE: Ayes: All ayes. Vote carried.

- An error was found in the May 8, 2023 minutes. A motion was made by Auld, seconded by Damon to approve the following correction (marked in red ink) under transfers.
 - “General Fund to Water Fund – a total of \$13,066.19 for the following:
 - \$8,545.00 for 2022/23 taxes collected in the General Fund
 - \$383.50 for a re-levy of an outstanding water bill collected by Chemung County
 - And deposited in the General Fund.

\$4,137.69 for credit card payments for water bill payments from 6/1/22-3/31/23
Deposited in the General Fund. **Formally \$44,137.69** VOTE: Ayes: All
ayes. Vote carried.

Superintendent of Streets: No report

Water Technician Report:

- Mayor Damon stated that the Village of Millport Water Technician is still Dean Wenzel who is responsible for the monthly water reports. Bo Teeter will be the hands-on person to work on any issues in the Village.
- Update on installing a new meter at Catherine Trailer Park – There is a new owner. Mayor Damon states he will be in contact with Bo Teeter to give him that information.
- Report on replacing meters that were not working. Mike Coats and Bo Teeter will be working on the meter readers and curb stops that need attention. Property @ 10 Johnson Hollow Rd. has unpaid billing, water is still on because curb stop cannot be located.

Fire Council: Fire Chiefs Report & C.H.O reports – no report

- The new fire truck is here and is temporarily in service until all driver training has been completed. Truck #1161 (tanker) is in need of repairs estimated to be \$5,000.
- Resolution – BUDGET AMENDMENT to pay Prior year “Best Buy” invoices for the Fire Department. Said invoices from Best Buy are in collection and were not submitted for payment by the former Fire Chief - now over 250 days in arrears.

A motion was made by Trustee Damon seconded by Trustee Auld that for the 2023/2024 Budget the Revenue Account line “Fund Balance” be increased in the amount of \$2,475 (the new total is \$47147) and the Appropriation Account A522/3410.4 “Fire Department Contractual” be increased in the same amount (new total General Fund Appropriations \$226,705) to cover prior year expenditures not submitted by the former Fire Chief.

VOTE: Ayes: All ayes. Vote carried.

Code Enforcement: Report received.

Planning Board: Planning Board minutes received.

- A Survey letter was sent with the August water billing to inform residents that members of the Planning Board will be going door to door in the near future to fill out survey forms that will benefit the Village when filling out grant requests. The Planning Board members will be wearing a badge that identifies them as a Village employee.

Recreation & Youth Activities: Family Days held on July 15th was a great success. Trustee Auld gave a financial report. He stated the Committee is looking at new ways to generate revenues so that Family Days and the fireworks will continue to be a tradition in the Village.

Old Business:

- Update on purchasing a Grill for Pavilion. Mayor Damon working on it.
- A question was raised after Family Days regarding youth playing in community baseball game. The Village insurance company has stated that there is no issue with this being allowed by the Village.

Village Accident, Sickness, Death: It was reported that Carolyn Shults passed away last week.

Bills: General: \$20,549.51

Water: \$194.00

Trust & Agency: \$3,122.63

A ***motion*** was made by Mr. Kraus and seconded by Mr. Grow to adopt the following resolution; ***WHEREAS***, the Board of Trustees requests to pay the prepared list of bills totaling: \$23,866.14. ***IT IS FURTHER RESOLVED***, that the Village Board authorizes the payment in the amount of \$20,549.51 from the General Fund, \$194.00 from the Water Fund, and \$3,122.63 from the Trust & Agency Fund. **VOTE:** Ayes: All ayes. Vote carried.

Public Comments:

David Lewis, 4272 Main Street asked if a copy of the Planning Board survey will be available at the Village Hall for those residents who would like to fill them out themselves or who are not available when the Planning Board members stops at their residence.

Next meeting scheduled for September 11, 2023 @ 7 pm.

AJOURNED: A motion was made by Mr. Auld and seconded by Kraus to adjourn the meeting @ 8:00 p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:
Joan Santulli – Deputy Village Clerk/Treasurer